**Charleston Lake Cottage Rentals - CONTRACT**

1. PARKING: There is limited parking available at each mainland cottage; for cottage overflow or island cottages, parking is free on Charleston Village public streets, or you may check with Kelsey’s Marina for off-street parking at nominal rates for any trailers/vehicles.
2. DRINKING WATER: FREE 5 GAL JUG WATER PER WEEK; exchange for full at Kelsey’s Marina.
3. PROPANE BBQ TANK: Email agent if you need to pick up another full tank.
4. COTTAGE TELEPHONES are not for renter’s use. Use your cell phone, w/data turned on.
5. PLEASE DO NOT RE-ARRANGE FURNITURE, and do not rummage thru owner’s personal areas.
6. DAMAGES: In signing below, I authorize Kelsey's Marina to charge my credit card for damages or other fees, outlined but not limited to those listed, without argument. Damages are considered broken, lost, destroyed or not cleaned-up items that were not that way upon your arrival.
7. FIRE BANS: if there is an Ontario or County-wide fire ban, this means ALL fires are banned, **even in designated fire pits**. Check with Athens Fire Dept (613-924-2044) or Leeds & Thousand Islands (613-928-3303) before starting ANY fires. Min $500 fine for fires during a Fire Ban.
8. CAMP FIRES: Several of the cottages have stone or metal pits for outdoor fires. Please do not relocate them. NO FIRES ALLOWED outside these pits, especially on the islands! Please note that NO CANS, BOTTLES, bottle caps or other non-flammable material should be thrown into the fires or onto the grounds. These, and cigarette butts belong in garbage containers. $10/ea shall be assessed to your credit card if found where they shouldn't be.
9. FIRE WOOD: best to buy packaged fire wood rather than relying on loose wood on property. Roadside stand between Charleston-Athens is Bill/Barb Lemaire, 258 Co Rd 40; 613-924-2232.
10. GARBAGE/TRASH: Garbage is to be taken with you or left at the marina at a charge of $4 tag fee per bag/container upon your departure. Please remove all garbage to help us avoid odor or animal damage. Garbage bags left at cottage will be charged $25/ea to your card.
11. QUIET TIME is 10 pm - 8 am. $250 charge to credit card for any neighbor complaints.
12. LAST DAY: floors to be swept/mopped/vacuumed; kitchen sink, bath sink & shower cleaned, dishes/utensils put away, fridge wiped out, and cottage tidied up & left in as good or better condition as upon arrival.  Please check under beds and other furniture for refuse or belongings.
13. In signing below, I authorize agent to use my credit card below, on behalf of cottage owner for damages or other fees, outlined but not limited to the above, without argument. Damages are considered broken, lost or destroyed items that were not that way upon guests' arrival, or general non-cleanup, such as fire pit areas. Please check around for candy, cigarette and other wrappers that would be considered garbage. Help keep our cottage properties beautiful!

**I have read, understand and agree to the above:**

**COTTAGE: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ RENTAL DATES: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**
**Visa/Mastercard #:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Expiry Date:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  3-digit Security # (back of card): \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Signed:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_Date:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**\*A copy of this signed & dated CONTRACT must accompany your RESERVATION FORM, both to be e-mailed to Judy Kelsey within two days of receipt of Reservation Confirmation #.**

**PRINT CLEAR FORM SAVE AS**